



## DIRECTORATE OF MINORITIES

### STEP BY STEP INSTRUCTIONS FOR MINORITY COMMUNITIES TO APPLY POST MATRIC (MCM) SCHOLARSHIP UNDER STATE SCHOLARSHIP PORTAL 2020-21

**Step 1:-** Go to Website <https://ssp.postmatric.karnataka.gov.in/2021>

**Step 2:-** Click on Click on “Create Account”

The screenshot shows the website <https://ssp.postmatric.karnataka.gov.in/2021/>. The navigation bar includes 'State Scholarship', 'Create Account', 'Student Login', 'Department Login', 'Downloads', 'About SSP', and 'Dashboard'. A red arrow points to the 'Create Account' button. Below the navigation bar is a banner with silhouettes of students and the word 'SCHOLARSHIPS'. To the right, a box lists 'REQUIRED INFORMATION/DOCUMENTS FOR POST-MATRIC SCHOLARSHIP APPLICATION: Students SATS ID / College Registration Number, Aadhaar Number of Student and Parents, Student's Mobile Number, Income / Caste / EWS Certificate (Applicable for only Brahmin Category Students) number in the name of student which starts with RD-..., e-Attestation Numbers, Disability Card Number issued by GOI for differently-abled Students.' Below the banner, several lines of text provide helpline information and last dates for various schemes, such as 'LAST DATE TO SUBMIT APPLICATION FOR BACKWARD CLASSES WELFARE DEPARTMENT SCHEME IS, 25/07/2021'.

**Step 2:-** Select Scheme from the “ Select Scheme ” drop-down as **“Minorities Welfare Department Scheme”**.

**Step 3:-** Select Caste Category from the “Select Category” drop-down as **“Minority Category”**.

**Step 4:-** Select your **“College District”** where you are studying.

**Step 5:-** Select your **“College Taluk”** where you are studying.

**Step 6:-** Enter your **“Aadhaar number”**, **“Name as in Aadhaar”**, **“Gender”** and enter the **“CAPTCHA”**

**Step 7:-** click on Aadhaar Consent checkbox and then click on **“PROCEED”** button.



Click on the hyperlink to know the department/category which you should select from Select Scheme drop-down list.

*Create Account* 

ALL FIELDS ARE MANDATORY

Please Select Scheme:\*

Please Select Your Category:\*

Please Select your College District where you are studying:\*

Please Select your College Taluk where you are studying:\*

Do You Have Aadhaar ?  Yes  No

ENTER YOUR

NUMBER

ENTER YOUR NAME AS IN

A

Gender:\*  Male  
 FeMale  
 Transgender

5



I hereby provide my consent to Centre for e-Governance, Government of Karnataka, to use my Aadhaar number for performing all such validations which may lbe ,required to verify the correctness of the data either provided by me or associated with me under schemes with whom I am enrolled for. I understand that use of my Aadhaar number will be restricted to the entent required for efficient delivery of benefits to me by the State Government.



PROCEED

RESET

**Step 7:-** Provide your Contact Details E-Mail ID is (Optional), enter Your **“Mobile Number”** & the OTP sent to your Mobile then Click on **“Submit”** button.


## Create Account

### CONTACT DETAILS

ENTER YOUR EMAIL ID:

ENTER YOUR MOBILE NUMBER

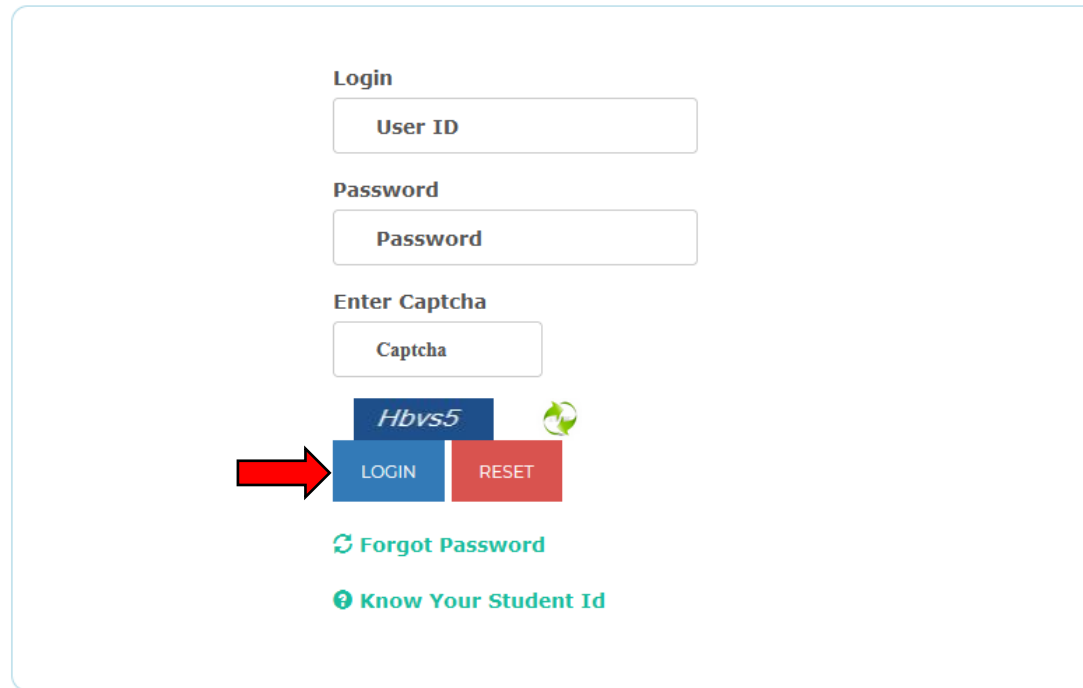
Enter OTP recieved

 [SUBMIT](#) [RESEND OTP](#) [RESET](#)

**Step 8:-** Create Password for your account. Enter password for your login account in the “ Password ” input field (Password should contain minimum 8 characters with at least 1 digit). Re-enter the password in the “Confirm Password” input field. Click on **“Submit”** button.

**Student login Account will be created after this step is completed. User ID & Password will be sent to registered mobile number of the student.**

**Step 9:-** Login to your Account using your **“Login ID”** and **“Password”**. Click on **“Login”** button.



The image shows a login form with the following elements:

- Login** section with a **User ID** input field.
- Password** section with a **Password** input field.
- Enter Captcha** section with a **Captcha** input field.
- A blue button labeled **LOGIN** with a red arrow pointing to it.
- A red button labeled **RESET**.
- A link labeled **Forgot Password** with a refresh icon.
- A link labeled **Know Your Student Id** with a question mark icon.

Below the input fields, there is a blue box containing the text *Hbvs5* and a green refresh icon. The **LOGIN** and **RESET** buttons are positioned below this box.

**Step 10:-** Click on “ **Apply for Post-Matric Scholarship** ” link in the Student Account Homepage.

**Step 11:-** Select “**Religion**” from drop-down list.

**Step 12:-** Students should mandatorily enter “**NSP Registration ID**”.

**Step 13:-** Select your Caste category from the “**Category**” drop-down list.

**Step 14:-** Enter your Caste & Income Certificate RD Numbers. Click on “**Check**” button.

**Step 15:-** Click on “**Save & Proceed**” button.

STATE SCHOLARSHIP PORTAL

Student Name **ROHAN PAIS** S Id **19200196995**  
Date : 20-07-21 ಕನ್ನಡ LOGOUT

Home Apply for Post-Matric Scholarship Print Acknowledgement Edit Check Student Scholarship Status Update Mobile Number  
Withdraw Final Submit for Edit Purpose

### ENTER CERTIFICATES DETAILS

Religion\*

NSP Registration ID\*

Caste Certificate Number\*

Name As in Caste Certificate Provided by you

Caste

Sub Caste

Income Certificate \*

Name in Income Certificate

Income (in Rs)

SAVE & PROCEED ಪ್ರವೇಶಿಸು

## Step 15:- Provide your Study Details

- Select your University from the “University” drop-down list.
- Select the year in which you are studying from the “Select Year of Study” drop-down list.
- Select your 12th standard Board type (PUC/CBSE/ICSE).
- If your PUC 1<sup>st</sup> year board type is PUC, then click on **“Diploma/ITI/PUC”** radio-button.
- Enter your SATS number available in SSLC Marksheet click on **“Get Data”** button.  
**“Student Name”, “Date of Birth” & “Year of Pass”** will be displayed.
- If your Diploma 1<sup>st</sup> year board type is Diploma, then click on **“Diploma/ITI/PUC”** radio-button.
- Enter your SATS number available in SSLC Marksheet click on **“Get Data”** button.  
**“Student Name”, “Date of Birth” & “Year of Pass”** will be displayed.
- If your 12th standard board type is PUC, then click on **“Diploma/ITI/PUC”** radio-button.
- Enter your PUC Register Number, Year of Pass & click on **“Get Data”** button.  
**“Student Name”, “Date of Birth” & “Year of Pass”** will be displayed.
- If your 12th standard board type is CBSE, then click on **“CBSE”** radio-button.
- Enter your CBSE Register Number & Year of & click on **“Get Data”** button.  
**“Student Name”, “Date of Birth” & “Year of Pass”** will be displayed.
- If your 12th standard board type is ICSE, then click on **“ICSE”** radio-button.
- Enter your ICSE Register Number, Year of Pass & click on **“Get Data”** button.  
**“Student Name”, “Date of Birth” & “Year of Pass”** will be displayed.



### Study Details

Are you studying in any University/Institute located outside Karnataka? \*    Yes  No

Select University or Board

UG or PG \*

UG  PG  Diploma/ITI/PUC

University or Board Registration Number \*

Student Name \*

Select Year of Study \*


### Step 16:- Provide your SSLC/CBSE/ICSE Details

Select your 10th standard Board type (SSLC/CBSE/ICSE).

- If your 10th standard board type is SSLC, then click on “**SSLC**” radio-button.
- Enter your SSLC Register Number, Year of Pass & click on “**Get Data**” button.  
“**Student Name**”, “**Date of Birth**” & “**Year of Pass**” will be displayed.
- If your 10th standard board type is CBSE, then click on “CBSE” radio-button.
- Enter your CBSE Register Number & Year of Pass & click on “Get Data” button.  
“**Student Name**”, “**Date of Birth**” & “**Year of Pass**” will be displayed.
- If your 10th standard board type is ICSE, then click on “ICSE” radio-button.
- Enter your ICSE Register Number, Year of Pass & Date of Birth & click on “Get Data” button.  
“**Student Name**”, “**Date of Birth**” & “**Year of Pass**” will be displayed.

**Note:- Students who have passed 10th standard from other State board or Passed SSLC before 2004 should upload their 10TH standard marks card in e-Attestation Portal and get it e-attested by the concerned District Officer for Minorities before applying for Scholarship in SSP.**

10 th Board Type\* SSLC CBSE ICSE Other State Board / Before 2004 SSLC / IGCSE

SSLC Registration Number\*   


Student Name\*

Year of Pass\*

Date of Birth\*

Please Select Your Category:\*

Scheme Names:\*



**Step 17:-** Click on “**Save & Proceed**” button.

### Step 18:- Provide your Personal Details.

- Click on radio-button Rural or Urban
- Select your District, Taluk & Village from the respective drop-down and enter your Ward Number (Optional).
- Enter distance from your permanent address to your College (in kilometres).
- Select whether you are a specially abled person or not.
- Select whether you are a domicile of Karnataka state or not.

#### Step 2: Personal Details

Student Name:

Gender:  Male  Female

Aadhaar Number:

Student's Mobile Number:

E-Mail:

Permanent Address: \*  Rural  Urban

District: \*

Taluk: \*

Town / City:

Ward Number:

Pin Code: \*

Distance from Permanent Address to College(km): \*

Person With Disabilities: \*  Yes  No

Are you Domicile of Karnataka?: \*  Yes  No



Step 19:- Click on “Save & Proceed” button.



## Step 20:- Provide Your Parents'/Guardian's Details.

- Is the Student **Orphan**? radio-button Yes or NO.
- Select educational qualification of your parent/s from the “ Parents ’ Educational qualification” drop-down list.
- If your Father has Aadhaar, then click on “Yes” radio-button.
- Enter Aadhaar Number & Name as in Aadhaar of your Father

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Parent Details

Is the Student Orphan? \*  Yes  No

Please Select Father Qualification \*


Please Select Mother Qualification \*

Does your Father have Aadhaar? \*  Not Available  Yes  No

-----OR-----

Does your Mother have Aadhaar? \*  Not Available  Yes  No

Mother Name (as in Aadhaar) \*



**Step 21:-** Click on “**Save & Proceed**” button.

## **Step 22:- Provide Your Course Details.**

- Select your College district from the **“District”** drop-down.
- Select your College taluk from the **“Taluk”** drop-down.
- Select your University from the **“University”** drop-down.
- Select your College from the **“College”** drop-down.
- Select your Course from the **“Course”** drop-down.
- Select your Course Combination/discipline from the **“Course discipline”** drop-down.
- Select your Course year from the **“Course Year”** drop-down list.
- Select your Mode of Admission from the **“Mode of Admission”** dropdown.
- Select your Mode of Admission from the **“Admission Year”** dropdown.
- Select **“Are you Hotel”** radio-button Yes or NO.
- Select **“Whether you have Paid Fee to College”** radio-button Yes or NO.
- Enter Total **“Fee Amount”** Paid to the College.
- Upload College **“Fee Receipts”** in PDF format maximum file size is 2MB.

**Note:- Students who are studying in states other than that of Karnataka should upload their documents such as Study/Bonafide Certificate, Fee Receipt, Marks sheet/Promotion Certificate in e-Attestation Portal and get it e-attested by the concerned District Officer for Minorities before applying for Scholarship in SSP.**

Are you studying in any University/Institute located outside Karnataka? \*  Yes  No

Select College District \*

Select College Taluk \*

Select University or Board \*

Select College \*

[Please click here to know the course/discipline which you have to select in the drop-down list for Counseling Courses.](#)

Select Course \*

Select Discipline/Course  
Combination \*

Select Course Year \*

Are you Lateral Entry \*

Yes  No

Select Mode Of Admission \*

Select Admission Year \*

Are You in Hostel \*


Yes  No

Whether you have paid Fee to  
College ? \*

Yes  No

Enter Total Fee Amount Paid \*

Upload College Fee Receipt \* **Upload PDF Only**





**Step 23:-** Click on “Save & Proceed” button.

## Step 24:- Fee e-Attestation Details.

- Enter e-Attestation ID & click on **“Get Data”** button.  
**“Student Name”, “Course”, “Course Combination”, “Name of College”, “Academic Year” & “Fee Amount”** will be displayed.

**Note:- Portal and get it e-attested by the college authorities before applying for Scholarship in SSP.**

### DOCUMENTS DETAILS

#### FEE E-ATTESTATION DETAILS

TYPE OF FEE:

Whether you have paid Fee to College ?  Yes  No

E-Attestation Id:

GET DATA

RESET

Student Name:

Course:

Course Combination Discipline:

Name of College :

Academic Year:

Amount:

SAVE

**Step 23:-** Click on **“Save & Proceed”** button.


## Step 24:- Declaration

- This is to confirm that the above mentioned information is true.

Declaration: This is to confirm that the above mentioned information is true to the best of my belief. I shall be liable for disqualification in case of any incorrect information.

Declaration: This is to confirm that the above mentioned information is true to the best of my belief. I shall be liable for disqualification in case of any incorrect information.

Aadhaar Consent: I agree to provide my Aadhaar No./ Enrolment ID and Aadhaar of my Parents / Guardian for availing the Scholarship benefit given by Government of Karnataka.

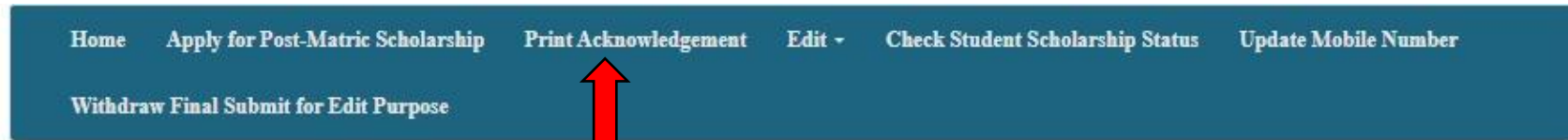


**Step 25:-** Click on “**Check Box**” then click “**Submit**” button.

**Step 26:-** Click on “**Preview button**” to cross verify the details that you have entered

**Note: Students can edit their application details in SSP by logging in to their account until the last date of application submission.**

**Step 27:-** Click on **“Print Acknowledgment”** take a print-out of your Post-Matric (MCM) Scholarship acknowledgement for future reference.



| State Scholarship Portal (Post Matric)              |  |
|---|--|
| Student ID  |  |
| Student Name  |  |
| Father Name / Mother Name                           |  |
| Date Of Birth                                       |  |
| Tenth Registration Number                           |  |
| Tenth Pass Year                                     |  |
| Caste Certificate Details                           |  |
| Income Certificate Details                          |  |
| Hosteller or Day Scholar                            |  |
| Domicile  |  |
| Physically Handicap                                 |  |
| Renewal or Fresh                                    |  |
| Student Urban Rural                                 |  |
| Distance from Permanent Address to College (in KMs) |  |
| Maximum Marks                                       |  |

- **In case of any problem during application submission, call helpline (8277799990/080-22535931)/contact your college/department authorities.**
- **For further detail instructions and procedure please visit Minority Directorate’s official website <https://dom.karnataka.gov.in>**