

**GOVERNMENT OF INDIA HAS CALLED FOR
APPLICATIONS UNDER NATIONAL SCHOLARSHIP
PORTAL FOR PRE MATRIC, POST MATRIC &
MERIT CUM MEANS SCHOLARSHIP 2020-21**

PROCEDURE TO APPLY - NSP

Muslims Christians Sikhs Buddhists Parsis Jains

Scholarship Categories

Pre Matric Scholarship

Post Matric Scholarship

Merit Cum Means Scholarship

**List of Courses under each scheme is
displayed on our official Website**

Eligibility Conditions

1. Scholarship for fresh will be awarded to the students who have secured not less than 50% of marks or equivalent grade in the last annual Board/Class examination with pass certificate. (Not applicable for students studying in 1st std).
2. The eligibility criteria of minimum 50% marks stands relaxed for Renewal students.
3. Annual income of the students' Parents/ Guardians from all sources should not exceed as mentioned below under each scheme
 - ✓ Rs.1 Lakh for Pre Matric Scholarship.
 - ✓ Rs.2 Lakh for Post Matric Scholarship.
 - ✓ Rs.2.5 Lakh for Merit Cum Means / Top Class Scholarship.
4. Students of Karnataka domicile studying in other states are also eligible to apply in Karnataka.
5. Scholarships under each scheme is sanctioned only on the basis of Admission Fee & Tuition Fee.

Non Eligibility Conditions

1. Students pursuing correspondence education and certificate courses or trainings are not eligible.
2. Students of other states studying in Karnataka are not eligible to apply from Karnataka.
3. Pre Matric students not submitting their hardcopies along with online application to their respective schools.
4. Post Matric & Merit Cum Means students not submitting their hardcopies along with online application to their respective institute/colleges and Taluk Nodal Officer (Taluka Minority Information Centre).
5. Students whose application is **not forwarded online to next level by the Head Master/Principal of the institute**, schools and colleges.
6. Merit Cum Means students not uploading the required documents.
7. Students securing **less than 50%** of marks in their previous Board/Class.
8. Students **having backlog** in their previous exam as on the date of submission of their application are not eligible for scholarship.

However, students passing/clearing their backlogs before the date of application are eligible to apply.

9. Invalid income and caste certificate enclosed.
10. Students selecting wrong school/college/Institution name in their online application.
11. Student selecting wrong class/course name in their online application.
12. Student selecting wrong scheme name in their online application.
13. Any other incorrect information entered online will not be eligible under any scholarship scheme.

How to apply for Scholarship Procedure

Read the following instructions carefully before filling on-line Application

1. Open Bank Account (Preferably in Nationalized Banks).
2. Go to Bank, Link your Aadhar Number with your bank account number.
3. If you do not have Aadhar Number keep ready your Aadhar EID Number.
4. Students have to apply only online. No other mode of Application is accepted.

Note: - *Pre Matric & Post Matric Students need not upload their documents*

Note: - *Supported file types for uploading documents: - PDF & JPEG.*

Maximum file size is 200KB (Only for Merit Cum Means / Top Class Students)

Note: - *For better visibility use Chrome, Firefox, Internet Explorer*

HOW TO APPLY FOR FRESH - PROCEDURE

Step 1:- Go to Website <https://scholarships.gov.in>

Step 2:- Click on **New Registration** button.

Step 3:- Go through/Read carefully the guidelines for Registration on National Scholarship Portal.

Step 4:- After reading guidelines click on “**Continue**” button

Step 5:- A new page requesting to enter the personal data will be displayed. Fill student registration form.

Step 6:- Click on the Check boxes of Aadhar consent, Bank Account and Application form.

Step 7:- After entering all required details Click on the **Register** button.

Step 8:- Student registration ID will be displayed. (Note down the Student Registration ID number for further reference and enquiries.

Step 9:- Click on “**Continue**” button, it will take you to the Login Page.

Step 10:- The login id and password to log into NSP portal will be your Application Id and DOB respectively.

Step 11:- After Login Student will get OTP of 5 digits on Registered Mobile Number/Email ID.

Step 12:- Confirm OTP. will take you to Change Password Page. Change your password as per instruction in the same page.

Step 13:- Click “**Application Form**” button and enter below details

- General Information
- Academic Details
- Other Details

Step 14:- After entering above details click on “**Save & Continue**” to Switch on to next Page

Step 15:- Applicant is directed to see the next page for “**Contact Details & Scheme Details**”

- Enter your contact details.
- Based on eligibility criteria of the student, schemes will be displayed.
- Select “**PRE MATRIC SCHOLARSHIP SCHEMES MINORITIES CS**” for Pre Matric courses – I to X.
- Select “**POST MATRIC SCHOLARSHIP SCHEMES MINORITIES CS**” for Post Matric courses. List available on website.
- Select “**MERIT CUM MEANS SCHOLARSHIP SCHEMES MINORITIES CS**” for Merit Cum Means courses. List available on website. (Including Listed Institutes) .
- After selecting the scheme, in the same page, an Upload Document section will be displayed - **upload your documents therein (MCM / Top Class Students only).**
- **Upload of documents is not required for Pre Matric & Post Matric Scholarship**
- Re-check all your entries, uploaded documents, before finally submitting the application, as there will be no provision to amend/edit or alter it thereafter.

Step 16:- Click on **Final Submit**. Take a print on Clicking print **Button** for further reference and as an Acknowledgement.

HOW TO APPLY FOR RENEWAL - PROCEDURE

Step 1:- Go to Website <https://scholarships.gov.in>

Step 2:- Click on “Login” button and select Renewal 2020-21 in dropdown.

Step 3:- Student have to Login using Last year NSP application ID and last year password.

Step 4:-After login will take you to Student’s Home Page

Step 5:- Click “**Pre-Filled Information**” button and Check your last year details.

Step 6:- Click “**Apply for Renewal**” & enter below Renewal details

Fill The Following Details For Renewal

Annual Family Income * <input type="text" value="40000"/>	Email Id <input type="text"/>	Day Scholar/Hosteler * <input type="text" value="Day Scholar"/>	Present Class Year * <input type="text" value="2"/>
Class Start Date * <input type="text" value="DD/MM/YYYY"/>	Previous Class(%) * <input type="text" value="0"/>		

Step 7:- Upload your documents therein (MCM / Top Class Students only).

Uploading of documents is not required for Pre Matric & Post Matric Scholarship.

- Re-check all your entries, uploaded documents, before finally submitting the application, as there will be no provision to amend/edit or alter it thereafter

Step 8:- Click on **Final Submit**. Take a print on Clicking print **Button** for further reference and as an Acknowledgement.

INSTRUCTIONS TO STUDENTS

- Enclose the following documents (Attested by Head of Institutions) to your filled-in application copy
1. Previous year/last exam **pass mark sheet**.
 2. Fee Receipts with **Tuition Fee** and **Admission Fee** separately mentioned.
 3. Students are advised to provide "**Annual Family Income**" as per the Income Certificate issued by competent authority / Tahasildar Revenue Department.
 4. **Self-Declaration** of Minority Community Certificate by the Student (format available on website <https://gokdom.kar.nic.in>) In case of community not mentioned in Income Certificate.
 5. Bonafide student of Institution (**Only for MCM Students**)
 6. Proof of bank account in the name of student (**1st page Xerox copy of bank passbook**).
 7. Aadhar Card Xerox copy, if you do not have Aadhar Provide Aadhar EID copy.
 8. Passport size Photo.
- **Pre Matric students** are advised to prepare two sets of their application along with the required documents, submit one full set to the Principal of your Institute and keep one set for your further reference.
- **Post Matric & Merit Cum Means** students are advised to prepare three sets of their application along with the required documents, submit one full set to the Principal of your Institute, another set to The Taluk Officer for Minorities and keep one set for your further reference.

HARD COPIES WORKFLOW

- **Pre Matric:** Student → Institute
- **Post Matric:** Student → Institute → Taluk MIC
- **MCM/Top Class:** Student → Institute → Taluk MIC

ONLINE WORKFLOW

- **Pre Matric:** Student → Institute → District DDPI → GOI
- **Post Matric:** Student → Institute → State → GOI
- **MCM / Top Class:** Student → Institute → State → GOI

Note: Students furnishing fake/Manipulated documents or false information will be viewed seriously and action will be initiated if found guilty as per law.

NOTE TO THE HEADS OF THE INSTITUTIONS/ PRINCIPALS

- Head Masters/Principals of each school/college is advised to collect the scholarship application hardcopies along with the required documents as mentioned above and to scrutiny it carefully with the given scholarship ID Number and password and to forward the application online to the next level if the student is eligible as per the Government Guidelines.
- Scholarship online application not forwarded by the Head Masters/Principals are not eligible. Head Masters/Principals are advised to visit the official website of the Department and to follow the timetable for onward forwarding the scholarship application to next level. Any application forwarded after the last date will not be considered for scholarship.
- To add New Institute under NSP and take User ID and Password fill formats available on website and submit the same to your District Minority Officer for Post Matric and Merit Cum Means, for Pre Matric ECO Urdu DDPI Office or contact Directorate of Minorities V.V Towers Bangalore. Please go through the procedure for registration of institutes available on website.
- All the Heads of the Institutions are requested to verify the applications Registered by their students and forward the same through their Institute logins to the next level within the specific timeline. Please go through the User manual for verification uploaded on website for further reference.

For further detailed instructions and procedure please visit Minority Directorate's official website

<https://gokdom.kar.nic.in> or <https://dom.karnataka.gov.in>

Sd/-
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Director,
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